

DECOROUS INVESTMENT & TRADING CO. LTD.

Regd. Office: R-489, GF-B, New Rajinder Nagar, New Delhi - 110060
Tel No.: 9910003638, Email Id: decorous1982@gmail.com Website: www.ditco.in
CIN: L67120DL1982PLC289090

- 1) BSE Ltd.
- 2) Calcutta Stock Exchange Ltd.
- 3) All Board Members
- 4) All Promoters & Shareholders
- 5) RTA - Alankit Assignments Ltd.
- 6) M/s G. K. KEDIA & CO., Chartered Accountants, Statutory Auditors
- 7) NSDL
- 8) CDSL
- 9) B. BHUSHAN & CO., Secretarial Auditors
- 10) MITTAL JINDAL & ASSOCIATES., Internal Auditors

29.07.2020

Dear Sir/ Madam,

This is to inform that Meeting of Audit Committee & Board of Directors will be held at its Regd. Office on **TUESDAY - 11.08.2020 at 10:00 & 11:00 A.M.:-**

- 1) To consider, approve & adopt Un-audited Quarterly Financial Results of Quarter ended 30-June-2020 and Limited Review Report.
- 2) Trading Window in equity shares will remain closed from 01.07.2020 to 15.08.2020 for all insiders
- 3) 37th ANNUAL GENERAL MEETING :-
 - (A) To approve NOTICE of AGM alongwith Notes
 - (B) Director's Report, MGT-9 : Extract of Annual Return, Secretarial Audit Report, Management Discussion & Analysis Report, Corporate Governance Report, Secretarial Compliance Report, CEO/ CFO Certificate, PCS Certificate on Compliance of Corporate Governance, Etc.
 - (C) To receive & to take note of Audited Financial Statements for F.Y. ended 31.03.2020 and Statutory Audit Report dated 26.06.2020
 - (D) Constitution & Functioning of various statutory committee(s)
 - (E) Book Closure Dates, Corporate Action Forms, etc
 - (F) Convening & holding of Annual General Meeting (AGM)
 - (G) Re-appointment of Retiring Director
 - (H) Re-appointment of Statutory Auditors
 - (I) Proxy Form & Attendance Slip & Resolutions, Etc
 - (J) Correspondence with CDSL, NSDL & RTA & Others for E-voting
 - (K) Appointment of Scrutinizer
 - (L) Internal Financial Controls, Policies, Internal Audit Report, Etc
- 4) Any other matter with the permission of the Chair.

✓ Copy of NOTICE is enclosed

Kindly advise if we have to submit any other information, papers, documents, etc
Kindly take it on record, do the needful & oblige.

For Decorous Investment & Trading Co. Ltd.
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Amit Gupta

Director DIN: 000744395  Director/Authorised Signatory

Encl: As Above

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NOTICE

Pursuant to Listing Agreement(s) with BSE Ltd. & CSE, Notice is given that Meeting(s) of Audit Committee & Board of Directors is scheduled to be held on **TUESDAY - 11.08.2020 at 10:00 & 11:00 A.M.** at its Regd. inter-alia to consider, approve & adopt Un-audited Quarterly Financial Results of Quarter ended 30-JUNE-2020 & Limited Review Report, Trading Window in equity shares will remain closed from 01.07.2020 to 15.08.2020 for all insiders, to approve NOTICE of 37th Annual General Meeting alongwith Notes, Directors Report, MGT-9, Secretarial Audit Report, Management Discussion & Analysis Report, Secretarial Compliance Report, PCS Certificate, Corporate Governance Report, Policies, Committees, Book Closure Dates, AGM details, Audited Financial Statements with Audit Reports of FY ended 31.03.2020, Re-appointment of retiring Director & Statutory Auditors, Proxy Form & Attendance Slip & Resolutions, RTA, CDSL, NSDL, E-voting, Scrutinizer, Etc., and any other matter with the permission of Chair.

Place : New Delhi
Dated: 29.07.2020

R. K. Gupta
WTD & CFO - DIN: 00074532

For Decorous Investment & Trading Co. Ltd.


Director/Authorised Signatory